

READINESS CHECK FOR TESTING

As a Proctor who administers MAP[®] Growth[™] testing, try to prepare at least a week ahead.

Know Your Testing Conventions

- Confirm the testing window dates set by your district.
- All tests should be started by the end of the window.
- Plan enough time for students to take breaks, especially early learners. The test is not timed and can be taken over multiple days. You might also need to intervene or retest when students rapid-guess excessively.
- Confirm which method you should use in Manage Test Sessions: **Find Students to Test** or **Test My Class** or **Saved Test Session**.
- Confirm your naming conventions for testing sessions:

Examples: **jbmath72** (your initials +subject +grade +period) or **21eagle918** (room +mascot +month +year).

Student Preparations

- Use the videos and practice tests available here: studentresources.nwea.org.
- Remind students that some questions will be more difficult, and it's okay not to know all of the answers.
- To give students practice with the math test calculator tool, see www.desmos.com.
- Search for your students to ensure they are in this term's roster: **Manage Test Sessions > Find Students to Test**. If students are missing, ask a leader to complete the roster.

Device Preparations

Before you can check devices, start a sample testing session under Manage Test Sessions, using any student.

- On a few sample devices, access the **NWEA Secure Testing** browser or app.
Typically, your school will already have it installed, or use the instructions referenced below. Or, if you are allowed to use a browser only, open the testing site: test.mapnwea.org.
- Join the testing session you started and look for warnings if the device fails to meet minimum requirements, such as screen resolution.
- Get headphones and check volume for early learners (K–2) or for students using Text-to-Speech.

For installation instructions, see [System and Technology Guide](#).